

TO: Athletics Health Care Administrators of Division I Institutions.

CC: Directors of Athletics.]
Senior Compliance Administrators.]
Senior Woman Administrators.] -- of Divisions I, II and III Institutions.
Head Athletic Trainers.]
Head Team Physicians.]
Conference Commissioners.]

SUBJECT: Clarification on the 2017 Division I Concussion Safety Protocol Review Process.

It has come to my attention that recent messaging about the [2017 Concussion Safety Protocol Review Process](#) may have caused some confusion. The purpose of this memo is to help clarify obligations of member institutions to this process.

The requirement to comply with the concussion safety protocol submission process applies only to Division I institutions in the Autonomy conferences (Atlantic Coast, Big Ten, Big 12, Pac-12 and Southeastern) and institutions that choose to opt into this year's process. Institutions that can choose to opt into the review process include all Division I institutions, as well as Divisions II and III institutions that sponsor a Division I sport. The deadline for submission is May 1.

At this time, Divisions II and III schools who do not sponsor a Division I sport are unable to participate in the concussion safety protocol review process. However, they are encouraged to use the [2017 Concussion Safety Protocol Review Checklist](#) to review, and where necessary, update their existing concussion protocols.

Questions can be directed to ssi@ncaa.org.